

MUNICIPAL YEAR 2014/15 REPORT NO.

COMMITTEE :
Licensing Sub-Committee
25 February 2015

REPORT OF :
Principal Licensing Officer

LEGISLATION :
Licensing Act 2003

Agenda - Part	Item
SUBJECT : Application for a new premises licence	
PREMISES : Forty Hall Forty Hill, Enfield EN2	
WARD : Chase	

1 LICENSING HISTORY & CURRENT POSITION :

- 1.1 The Banqueting Suite at Forty Hall is licensed in its own right. The Premises Licence (number LN/200502153) is held by Richmond Caterers Ltd.
- 1.2 The park and estate around the Forty Hall building are licensed in their own right. The Premises Licence (number LN/200600565) is held by the Council's Parks Department.
- 1.3 The Forty Hall building is not licensed under the Licensing Act 2003.
- 1.4 A copy of a location map of the premises is attached as Annex 01.

2 THIS APPLICATION :

- 2.1 Application is made by the Council's **Finance & Corporate Resources Department** for a new Premises Licence for the Forty Hall building. The application seeks :
 - 2.1.1 **Hours the premises are open to the public** : Sunday to Saturday from 07:00 to 01:00 the following day.
 - 2.1.2 **Supply of alcohol (on and off supplies)** : Sunday to Saturday from 09:00 to 01:00 the following day.
 - 2.1.3 **Plays, Films, Indoor sporting events, Boxing or wrestling entertainments, Live music, Recorded music & Performance of dance** : Sunday to Saturday from 07:00 to 01:00 the following day.
 - 2.1.4 **Late night refreshment** : Sunday to Saturday from 23:00 to 01:00 the following day.
- 2.2 The application was advertised in accordance with the requirements of the Licensing Act 2003.
- 2.3 Each of the Responsible Authorities were consulted in respect of the application.
- 2.4 A copy of the application is attached as Annex 02.

3 RELEVANT REPRESENTATIONS :

- 3.1 **Metropolitan Police** : As conditions have been agreed (i.e. the applicant has agreed to amend the operating schedule attached to the application to include additional steps to promote the licensing objectives) the representation, against the application, has been duly withdrawn.
- 3.2 **Licensing Authority (including Licensing Enforcement, Environmental Health, Trading Standards, Planning, Health & Safety and Children's Services)** : As conditions have been agreed (i.e. the applicant has agreed to amend the operating schedule attached to the application to include additional steps to promote the licensing objectives) the representation, against the application, has been duly withdrawn.
- 3.3 **Other Persons** : Representations have been made, against the application, by persons residing at five separate addresses. The grounds of representation include the prevention of crime & disorder and the prevention of public nuisance.
- 3.3.1 Copies of the representations are attached as Annex 03.

4 RESPONSE TO THE REPRESENTATIONS :

- 4.1 On 28 January 2015 a letter, which included a statement from the **Finance & Corporate Resources Department** addressing the grounds of representation, was sent to the five Other Persons.
- 4.2 A copy of the letter is attached as Annex 04.
- 4.3 To date, one of the Other Persons has responded to that letter.
- 4.4 A copy of the response is attached as Annex 05.

5 PROPOSED LICENCE CONDITIONS :

- 5.1 The conditions arising from this application are attached as Annex 06, all are agreed.

6 **RELEVANT LAW, GUIDANCE & POLICIES :**

- 6.1 The paragraphs below are extracted from either :
- 6.1.1 the Licensing Act 2003 ('Act'); or
- 6.1.2 the Guidance issued by the Secretary of State to the Home Office of October 2014 ('Guid'); or
- 6.1.3 the London Borough of Enfield's Licensing Policy Statement of January 2015 ('Pol').

General Principles :

- 6.2 The Licensing Sub-Committee must carry out its functions with a view to promoting the licensing objectives [Act s.4(1)].
- 6.3 The licensing objectives are :
 - 6.3.1 the prevention of crime and disorder;
 - 6.3.2 public safety;
 - 6.3.3 the prevention of public nuisance; &
 - 6.3.4 the protection of children from harm [Act s.4(2)].
- 6.4 In carrying out its functions, the Sub-Committee must also have regard to :
 - 6.4.1 the Council's licensing policy statement; &
 - 6.4.2 guidance issued by the Secretary of State [Act s.4(3)].
- 6.5 The Sub-Committee may not have regard to whether or not a proposal is likely to be permitted in accordance with the law relating to planning or building [Pol s.17.1].
- 6.6 There can be confusion about the difference between the "need" for premises, and the "cumulative impact" of premises on the licensing objectives. "Need" concerns the commercial demand for another pub or restaurant or hotel, and is a matter for the planning authority and for the market. This is not a matter for the Sub-Committee in discharging its licensing functions [Guid 13.18].

Cumulative Impact Policy :

- 6.7 The applicant premises/club premises is not located in a Cumulative Impact Policy Area [Pol s.9.20].

Hours :

- 6.8 The Sub-Committee decides licensed opening hours as part of the implementation of the licensing policy statement and is best placed to make decisions about appropriate opening hours in their area based on their local knowledge and in consultation with responsible authorities [Guid 10.13].
- 6.9 Stricter conditions with regard to licensing hours may be required for licensed premises situated in or immediately adjacent to residential areas to ensure that disturbance to local residents is avoided. This will particularly apply in circumstances where, having regard to the location, size and nature of the premises, it is likely that disturbance will be caused to residents in the vicinity of the premises by concentrations of people leaving, particularly during normal night-time sleeping periods [Pol s.8.4].
- 6.10 Licences for the off-supply of alcohol, particularly late night sales, may be resisted and/or limitations may be imposed in the case of premises known to be or likely to be a focus of crime and disorder, nuisance or those presenting a risk of harm to children [Pol s.8.7.3].

Decision :

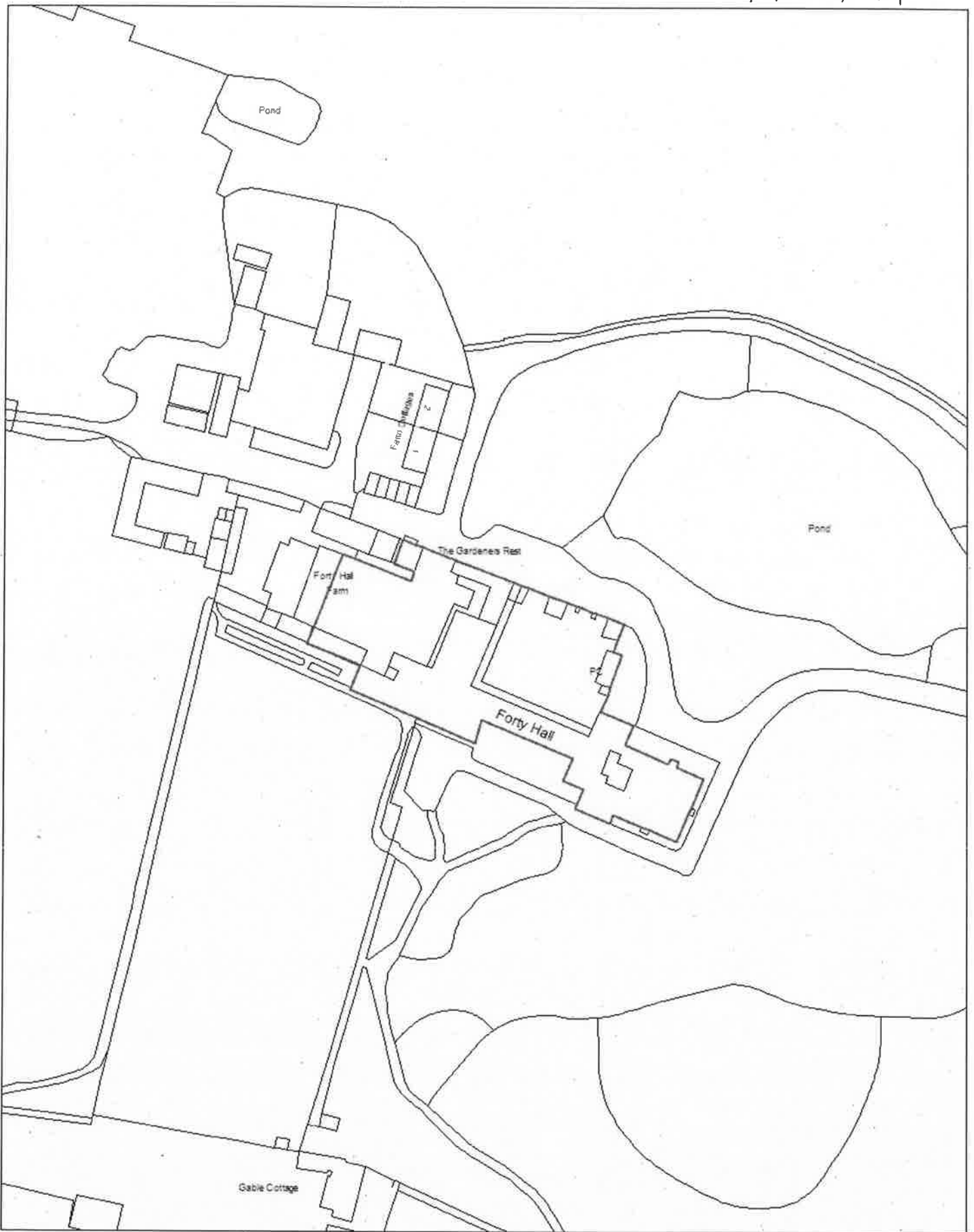
- 6.11 As a matter of practice, the Sub-Committee should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas [Guid 9.36].
- 6.12 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Sub-Committee must give appropriate weight to:
- 6.12.1 the steps that are appropriate to promote the licensing objectives;
 - 6.12.2 the representations (including supporting information) presented by all the parties;
 - 6.12.3 the guidance; and
 - 6.12.4 its own statement of licensing policy [Guid 9.37].
- 6.13 Having heard all of the representations (from all parties) the Sub-Committee must take such steps as it considers appropriate for the promotion of the licensing objectives. The steps are :
- 6.13.1 to grant the application subject to the mandatory conditions and such conditions as it considers necessary for the promotion of the licensing objectives;
 - 6.13.2 to exclude from the scope of the licence any of the licensable activities to which the application relates;
 - 6.13.3 to refuse to specify a person in the licence as the premises supervisor;
 - 6.13.4 to reject the application [Act s.18].

Background Papers :

None other than any identified within the report.

Contact Officer :

Mark Galvayne on 020 8379 4743



Forty Hall, Forty Hill, Enfield, EN2 9HA

LONDON BOROUGH OF ENFIELD
CIVIC CENTRE, SILVER STREET,
ENFIELD, EN1 3XE
www.enfield.gov.uk



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Date 5 Feb 2015

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ANNEX 02

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I/Transfer

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**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Lorraine Cox

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Forty Hall, Forty Hill,			
Post town	Enfield	Postcode	EN2 9HA
Telephone number at premises (if any)	020 8363 8196		
Non-domestic rateable value of premises	£30,000		

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)

ENFIELD BOROUGH COUNCIL
RECEIVED
18 DEC 2014

Email

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name London Borough of Enfield
Address Civic Centre Silver Street Enfield EN1 3XA
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) Local Government Authority
Telephone number (if any) 020 8379 3659
E-mail address (optional) Lorraine.cox.@enfield.gov.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
05	01	2015

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
┐	┐	┐

Please give a general description of the premises (please read guidance note 1)

Grade one listed mansion dating from 1629 set in public park land. The hall provides events and exhibitions to the visiting public and has a small gift shop and café. The building consists of four floors including a cellar and has a license for wedding ceremonies.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A) X
- b) films (if ticking yes, fill in box B) X
- c) indoor sporting events (if ticking yes, fill in box C) X
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) X
- e) live music (if ticking yes, fill in box E) X
- f) recorded music (if ticking yes, fill in box F) X
- g) performances of dance (if ticking yes, fill in box G) X
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I) X

Supply of alcohol (if ticking yes, fill in box J) X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	X
Mon	7:00	01:00	<u>Please give further details here</u> (please read guidance note 3) We would be working with local professional companies and schools to provide plays either in the hall or courtyard space. Performances will not be amplified.		
Tue	7:00	01:00			
Wed	7:00	01:00	<u>State any seasonal variations for performing plays</u> (please read guidance note 4) Outdoor performances are likely to take place during the summer period only.		
Thur	7:00	01:00			
Fri	7:00	01:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	7:00	01:00			
Sun	7:00	01:00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	7:00	01:00	Please give further details here (please read guidance note 3) Screening of films to the public in the hall or courtyard space. Sound would be amplified.	Both	X
Tue	7:00	01:00			
Wed	7:00	01:00	State any seasonal variations for the exhibition of films (please read guidance note 4) Outdoor screenings to take place during summer period.		
Thur	7:00	01:00			
Fri	7:00	01:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	7:00	01:00			
Sun	7:00	01:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3) This will consist of small games taking place within the hall.
Day	Start	Finish	
Mon	07:00	01:00	
Tue	07:00	01:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed	07:00	01:00	
Thur	07:00	01:00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	07:00	01:00	
Sat	07:00	01:00	
Sun	07:00	01:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	X
Mon	07:00	01:00	Please give further details here (please read guidance note 3) This will take place in the Long Gallery only.		
Tue	07:00	01:00			
Wed	07:00	01:00	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur	07:00	01:00			
Fri	07:00	01:00	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	07:00	01:00			
Sun	07:00	01:00			

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 2)	Indoors	
				Outdoors	<input type="checkbox"/>
				Both	X
Day	Start	Finish	Please give further details here (please read guidance note 3) Live music for celebrations, performances, weddings ceremonies etc. This music maybe amplified from time to time.		
Mon	07:00	01:00			
Tue	07:00	01:00			
Wed	07:00	01:00	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	07:00	01:00			
Fri	07:00	01:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	07:00	01:00			
Sun	07:00	01:00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
				Outdoors	<input type="checkbox"/>
				Both	X
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	07:00	1:00	Recorded music for celebrations, weddings, background atmosphere, performances etc. This music would be amplified.		
Tue	07:00	1:00			
Wed	07:00	1:00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	07:00	1:00			
Fri	07:00	1:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	07:00	1:00			
Sun	07:00	1:00			

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	X
Mon	07:00	1:00	<u>Please give further details here</u> (please read guidance note 3) Performances of dance as an event for visitors from time to time.		
Tue	07:00	1:00			
Wed	07:00	1:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur	07:00	1:00			
Fri	07:00	1:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	07:00	1:00			
Sun	07:00	1:00			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	23:00	1:00	Please give further details here (please read guidance note 3) Serving of buffet food to hirers and members of the public as part of an event at the hall.	Both	X
Tue	23:00	1:00			
Wed	23:00	1:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	23:00	1:00			
Fri	23:00	1:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat	23:00	1:00			
Sun	23:00	1:00			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	X
Mon	09:00	01:00	State any seasonal variations for the supply of alcohol (please read guidance note 4) Supplying alcohol to visitors as part of an event. For hires of the hall holding celebrations (e.g. weddings, birthday, etc.). Selling alcoholic gifts through our gift shop to members of the public and as part of a meal for an event or hire		
Tue	09:00	01:00			
Wed	09:00	01:00			
Thur	09:00	01:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	09:00	01:00			
Sat	09:00	01:00			
Sun	09:00	01:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Gavin Williams	
Address 10 Bushey Croft, Harlow, Essex	
Postcode	CM18 6RG
Personal licence number (if known) Harlow/PERS/0599	
Issuing licensing authority (if known) Harlow Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).
 We may occasionally screen films which are not Universal but will put in procedures to ensure that children are not admitted to such screenings.

L

<p>Hours premises are open to the public Standard days and timings (please read guidance note 6)</p>			<p>State any seasonal variations (please read guidance note 4) The hall closes to the public at 16:00 from the 1st November to the 31st March each year.</p> <p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) The hall is open to the public on Bank holidays from 12:00 to 16:00 during the winter period and 12:00 to 17:00 during the summer period.</p>
Day	Start	Finish	
Mon	07:00	01:00	
Tue	07:00	01:00	
Wed	07:00	01:00	
Thur	07:00	01:00	
Fri	07:00	01:00	
Sat	07:00	01:00	
Sun	07:00	01:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

The hall is running occasional events and hires as part of its annual programme. Many events will be ticketed and hires will not exceed the capacity of the building to ensure that the activity is controlled. All activities will be managed by hall staff and risk assessments carried out. Meeting after each activity will take place with senior management to review how the event or hire was managed, any issues arising and how these can be reduced next time. The external CCTV cameras are now linked to the control centre at Claverings and our programme of events will advertise where an event is not suitable for children. Appropriate action will be taken to make sure that young children are not admitted to such events.

b) The prevention of crime and disorder

A digital CCTV system must be installed in the premises complying with the following criteria. Cameras must be sited to observe the entrance and exit doors both inside and outside the alcohol display and floor areas. Cameras on the entrance must capture full frame shots of the heads and shoulders of all the people entering the premises. Cameras must capture a minimum of 16 frames per second, be capable of visually confirming the nature of the crime committed, providing a linked record of the date, time and place of any images, provide good quality images – colour during opening times. Operate under existing light levels within and outside the premise, have the recording device located in a secured area or locked cabinet, have a monitor to review images and recorded picture quality, be regularly maintained to ensure continuous quality of image capture and retention, have signage displayed in the customer area to advise that CCTV is in operation. Digital images to be kept for 31 days. Police will have access to images at any reasonable time. The equipment must have a suitable export method so that the police can make an evidential copy of the data they require.

Toilets at the premises shall be checked for any sign of drug use on average of every hour between 7pm and close time. These records shall be kept for six months. Signs shall be prominently displayed on the exit doors advising that the premises is in a “Drinking Controlled Area” and that alcohol should not be taken off the premises. These notices will be positioned in a location where they can be read by those leaving the premises.

c) Public safety

Suitable beverages other than alcohol (including drinking water) shall be equally available for consumption. Should the premises remain open for non-licensable activities customers shall not have access to alcohol after the licensing hours. This shall be prevented by the use of locked fridges. At least two members of staff shall be present on the shop floor of the premises at all times the premises are open of licensable activities.

d) The prevention of public nuisance

The management shall make subjective assessments of noise levels outside at the perimeter of the premises whilst regulated entertainment is provided to ensure that noise from the premises does not cause a disturbance to local residents. Records shall be kept of the times, dates and any issues discovered. These records shall be kept for six months. When monitoring by staff identifies that noise from the premises is audible at the perimeter, measures shall be taken to reduce this.

All external doors and windows to be kept closed but not locked whilst amplified music is being played. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises area quietly. These notices will be positioned in a location where those leaving the premises can read them. The car park shall be locked no later than 30 minutes after closing time to prevent members of the public parking in the car park after the premises is closed. Staff shall actively discourage patrons from congregating around the outside of the

premises. All refuse and bottles shall be disposed of in bins quietly so as not to disturb neighbours or local residents. There shall be no disposal of glass bottles outside between 23:00 hours and 07:00.

e) The protection of children from harm

All staff are to receive induction and refresher training relating to the sale of alcohol and the times and conditions of the premises license. All training shall be documented and records kept on the premises. The local Authority or similar proof of age scheme shall be operated and relevant material shall be displayed at the premises. Only passport, photographic driving license or ID with the P.A.S.S. logo may be accepted. Children under 14 years, not accompanied by an adult, are not permitted to remain at or enter the premises after 21:00 hours. A written record of refused sales shall be kept on the premises and completed when necessary. Records of training and refused sales shall be kept for one year from the date of the last entry.

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

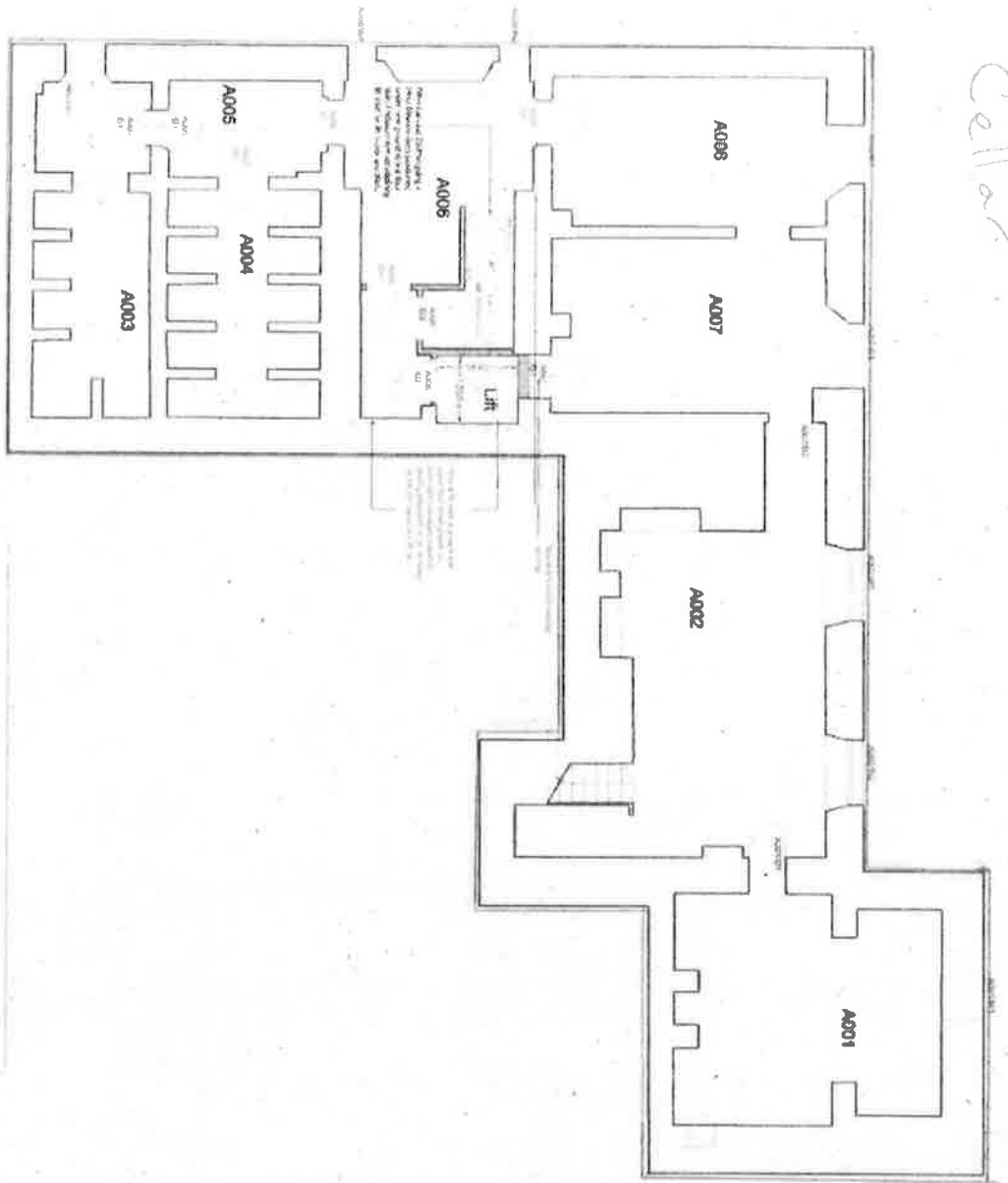
Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	26 th November 2014
Capacity	Forty Hall & Estates Manager

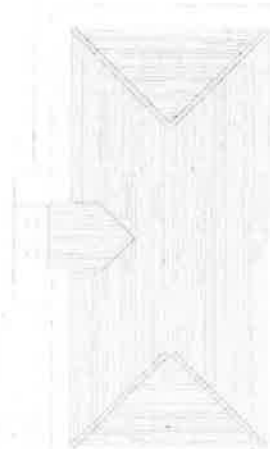
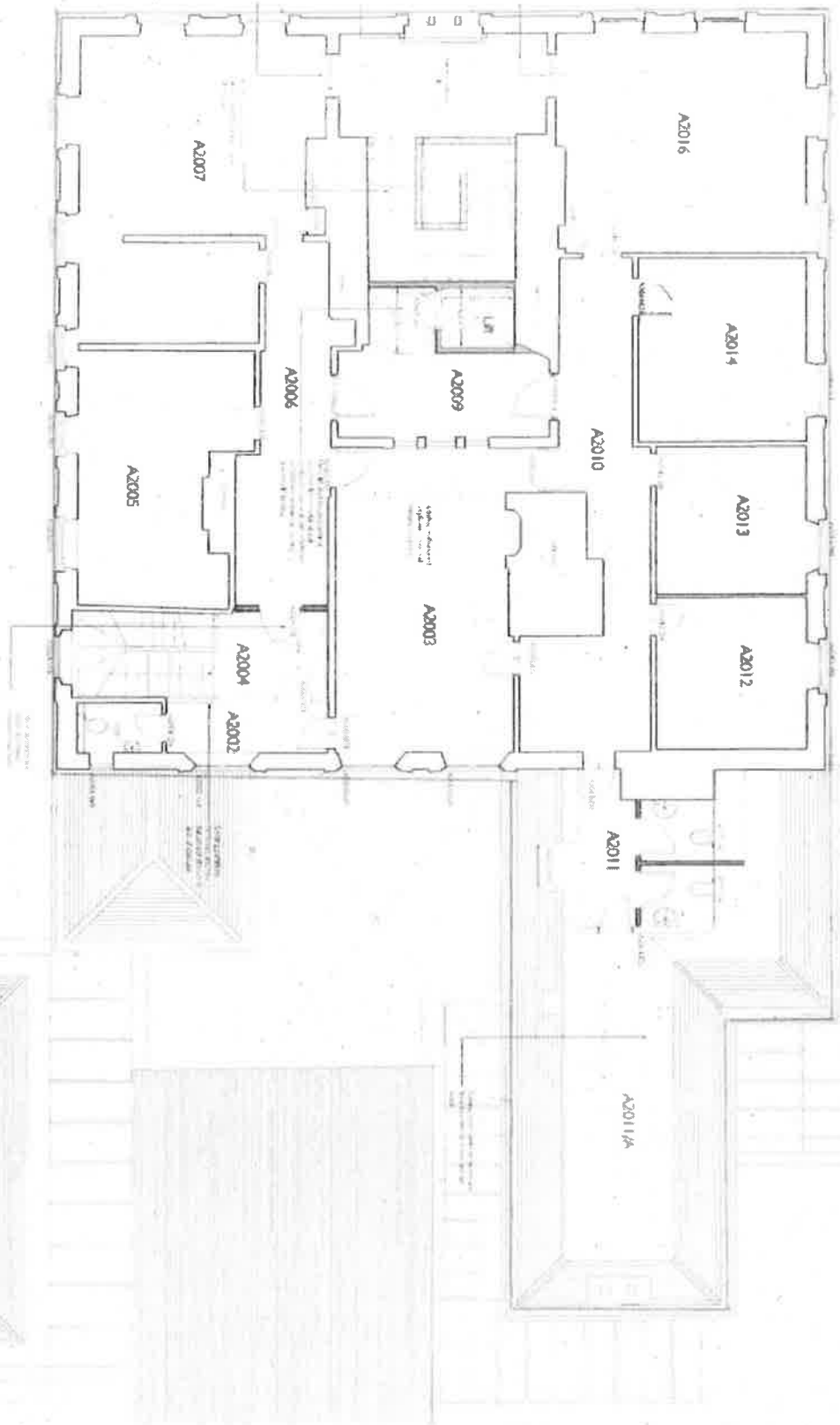
For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Cellar



<p>THOMAS FORD & PARTNERS CHARTERED ARCHITECTS & BUILDERS 15, 16 & 17, THE SQUARE, LONDON, W.1P 3AD</p>		<p>STAGE D ISSUE</p> <p>1. This drawing is the property of Thomas Ford & Partners and is not to be used for any other purpose without the written consent of the firm.</p> <p>2. The design and construction of the building shall be in accordance with the approved plans and specifications.</p> <p>3. The contractor shall be responsible for obtaining all necessary permissions and licenses for the construction of the building.</p> <p>4. The contractor shall be responsible for the safety of the construction site and for the welfare of the workers.</p> <p>5. The contractor shall be responsible for the completion of the building within the agreed time and budget.</p>
<p>DATE: 15/10/2011</p> <p>SCALE: 1:50</p>	<p>PROJECT: [illegible]</p> <p>CLIENT: [illegible]</p> <p>LOCATION: [illegible]</p>	<p>DESIGNED BY: [illegible]</p> <p>DRAWN BY: [illegible]</p> <p>CHECKED BY: [illegible]</p>

2nd floor



<p>THOMAS FORD & PARTNERS CHARTERED ARCHITECTS 100 WATERLOO STREET LONDON WC2E 7JF TEL: 020 7834 6000 FAX: 020 7834 6001 WWW.TFARCHITECTS.CO.UK</p>		<p>STAGE D ISSUE</p>
<p>PROJECT: SCENTY HALL NO. STAGE 2</p>		<p>DATE: 10/10/2011</p>

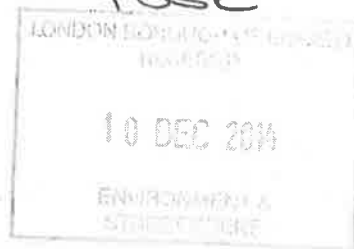
(1P1)

17, Forty Hill,

Enfield, EN2 9HT.

8 December 2014.

Post



Licensing Team,
 PO Box 54,
 Civic Centre,
 Silver Street,
 Enfield, EN1 3XH

Re: - New premises or club premises certificate/
licence - application by Lorraine Cox for
licensable activities at Forty Hill -
including provision of late night refreshments
and supply of alcohol - Mon - Sun from
7am - 1am.

Dear Sirs

I live at the lower end of Forty Hill
 and I object most strongly to the need for the
 provision of licences for the supply of alcohol
 from 7am to 11am - 7am is unreasonable
 early to start this sort of drinking - and
 it is encouraging drunken behavior in the
 early hours of the morning to continue providing
 alcohol at 1am! I do not consider Boxing
 or Wrestling suitable entertainment at Forty Hill

- 2 -

~~and~~ ^{but} I have no objection to the provision of alcohol up to 10pm or perhaps 11pm for very special events. - I do not think alcoholic refreshment need to be served before midday - which would be soon enough for special events - i.e. Weddings.

I understand that Lyfield Council are trying to discourage anti social behavior often caused by over indulgence ~~in~~ ⁱⁿ drink - and also drinking while driving - which visitors to Forty Hall's Park who cannot rely on public transport at 1 am. may indulge in.

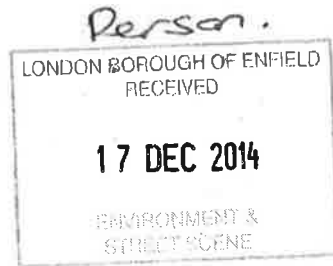
Please consider these points before granting this licence/certificate.

Yours sincerely

Mary K Piper (Mrs.)

Licensing Team
PO Box 57
Civic Centre
Silver Street
Enfield
Middx
EN1 3X

(IP2)
Gable Cottage
Forty Hill
Enfield
Middx
EN2 9EJ
020 8366 0480



15th December 2014

Dear Sir/Madam,

I read in the local press that Lorraine Cox, who is I believe an employee of the local authority, has applied for a new premises license or club premises certificate for Forty Hall with licensable activities to accompany live music and recorded music from 7a.m. until 1a.m. the following morning, weekdays/weekends

Me and my family live in Gable Cottage which is approx. less than 100 meters from Forty Hall's banqueting suite where the functions will also take place. We have lived here for 45 years and frequently get disturbed by the noise of loud music and noisy people attending weddings on Friday and Saturday nights, especially when the French doors are open in the summer months. We do object to the granting of an alcohol license that exceeds 11p.m and evening events that occur on more than 2 occasions a week.

Please consider the distress it will inflict on us if you allow their application.

We are also speaking on behalf of the adjoining properties, The Dower House and Atherton House.

Please also take into account that the noise level these coming years will increase because of the amount of trees and vegetation that have now been removed between Forty Hall and our homes.

SIGNED

(IP3)

Mr G. Cussens

GABLE COTTAGE.

(IP3)

Mrs L. Wills

THE DOWER
HOUSE

(IP4)

Ms G. O'Connor

ATHERTON HOUSE

From : jennyholmes.29@btinternet.com
Date : 18/12/2014 - 19:28 (UTC)
To : licensing@enfield.gov.uk
Subject : Application for new premises licence at Forty Hall

18th December, 2014

Dear Sir/Madam of the Licensing Team,

As a nearby resident, living at 29 Forty Hill, I most strongly object to this application for a 'New Premises Licence' at Forty Hall for the following reasons:

- 1) Many of the proposed activities are totally inappropriate for Forty Hall, including Boxing, Wrestling and other indoor sporting events. There are other venues in the borough where these could be held.
- 2) The time span for the licence 7.00AM to 1.00AM is inexcusable for an historic house in a parkland setting just a short distance from local residents.
- 3) The noise which will occur will disturb all nearby residents (my windows all shook badly during the 2 days when the Civil War re-enactment took place last Summer), visitors to the park and also disturb the wildlife in the park.

People from all over the borough, and beyond, come to Forty Hall to enjoy the feeling of being in the countryside, whether it is walking, playing or just to feel the tranquillity of Forty Hall Park. Occasional organised events like the Mayor's Fun Run are acceptable, but no events should exclude access by the public to the house and park, or require the excessive range of time or activity being requested in this application.

I hope you will restrict any licence that is granted to reasonable times and usage.

Yours faithfully,

J.M. Holmes (Mrs)



1914 - 1918

ANNEX 04

ENFIELD
Council



Mrs Mary Piper
17 Forty Hill
Enfield
EN2 9HT

Please reply to : Mark Galvayne
Licensing Team
PO Box 57
Civic Centre, Silver Street
Enfield EN1 3XH

E-mail : mark.galvayne@enfield.gov.uk

My Ref : WK/214068886(IP01)

Your Ref :

Date : 28 January 2015

Dear Mrs Piper

Licensing Act 2003
Premises : Forty Hall, Forty Hill EN2

I refer to your representation against the application for a new Premises Licence, in respect of the above premises, which is scheduled to be considered by the Licensing Sub-Committee at their public hearing on 25 February 2015.

Further to my letter of 27 January 2015, please be advised as follows:

- The applicant has now agreed to licence conditions proposed by the Metropolitan Police Service and the Licensing Authority.
- A list of all of the 22 conditions that would be attached to any licence granted is enclosed.
- The applicant has provided the following statement in respect of your representation –

"[We have applied for] all the styles of event as a matter of course, however we have no intention of programming wrestling or boxing. The only way I

Ian Davis
Director – Regeneration & Environment
Enfield Council
Civic Centre, Silver Street
Enfield EN1 3XY



Website: www.enfield.gov.uk

could see that take place would be in a very low key way as part of an old fashioned country fair or demonstration of the art of wrestling or boxing.

The events that we are organising and would like to do more of are parties for members of the public. The customers we prefer are wishing to hold intergenerational family parties to celebrate a significant birthday or anniversary e.g. 70th, wedding anniversary, or a wake. We also have an increasing demand for Weddings, Christening parties, and Wakes. These customers want an elegant setting for a significant celebration. We are licenced for wedding ceremonies also. We are also developing two annual seasons of classical concerts i.e. spring/summer and autumn/winter. The audience enjoys the historic setting and would like to stay on site for longer. We will be mindful of residents needs and will manage events professionally. We do not expect events to take place 7 days a week, and events tend to be more events in the warmer months.

We do not and will not take coming of age parties or proms, the Banqueting Suite takes those types of bookings. The Banqueting Suite is already licenced up until 1am for such events. The Banqueting Suite also takes wedding bookings and we help them to develop their business as I have the contract monitoring role for that lease and contract with Richmond Caterers. We work together on Wedding Fairs to increase our business together. The Hall has smaller spaces than the Banqueting Suite and so the customers choose the spaces that suit them best. In this way we are offering a range of options to the customers which depends on the number of people expected for an event. As the contract monitor I have been working with Richmond Catering to encourage them to improve their event management practice to minimise any inconvenience to residents in the area.”

- The representations from the Metropolitan Police Service and the Licensing Authority have now been withdrawn.
- The application remains subject to your representation and to the representations made by 4 other local residents.

In light of the above, I would be grateful if you would now please confirm in writing whether you wish to proceed with or to withdraw your representation? An email, quoting reference WK/214068886(IP01) and sent to me at mark.galvayne@enfield.gov.uk will be sufficient. Thank you in advance

for your cooperation in this matter.

Yours sincerely

A handwritten signature in cursive script, appearing to read "Mark Galvayne". The signature is written in dark ink and is positioned below the typed name.

Mark Galvayne, Principal Licensing Officer

From: JENNIFER HOLMES [mailto:jennyholmes.29@btinternet.com]
Sent: 04 February 2015 16:36
To: Mark Galvayne
Subject: Fwd: Application for new premises licence at Forty Hall WK/214068886(IP05)

Re: Application for a Premises Licence at Forty Hall, Forty Hill EN2. Your reference: WK/214068886(IP05)

Dear Mr Galvayne,

In response to your letters of 27th and 28th January 2015, and in the light of their contents, I withdraw part of my representation re this application.

Some of my objections have been answered, but not my objections regarding outdoor activities and events in the grounds of Forty Hall, i.e. the Park.

In my opinion a start time of 7.00a.m. is too early in the morning for either the sale and/or consumption of alcohol or for potential noise and disturbance for people living in the neighbourhood.

With a finishing time of 1.00 a.m. this leaves just 6 hours during the night of guaranteed freedom from noise and disturbance - which is not enough for local residents (and wildlife in the Park). I am especially concerned that the start time for the licence should be even later on Sundays.

As I said in my previous representation, I hope you will restrict any licence that is granted to reasonable times and usage.

Yours sincerely,

J.M.Holmes (Mrs)

FORTY HALL - WK/214068886

MANDATORY LICENCE CONDITIONS :

Annex 1 - Mandatory Conditions

1. No supply of alcohol may be made under the premises licence : (a) At a time when there is no designated premises supervisor in respect of the premises licence; or (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made : (a) By the British Board of Film Classification (BBFC) where the film has been classified by that Board; or (b) By the Licensing Authority where no classification certificate has been granted by the BBFC, or, where the licensing authority has notified the licence holder that section 20 (3) (b) of the Licensing Act 2003 applies to the film.
4. Immediately before each exhibition of a film passed by the British Board of Film Classification there shall be exhibited on a screen for at least five seconds in such a manner as to be easily read by all persons in the auditorium a reproduction of the certificate of the Board or, as regards a trailer advertising a film, of the statement approved by the Board indicating the classification of the film.

Annex 2 - Conditions consistent with the Operating Schedule

PROPOSED BY APPLICANT :

5. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.
6. Toilets at the premises shall be checked for signs of drug use on average of every hour between 7pm and close time. These records shall be kept for 6 months.
7. Signs shall be prominently displayed on the exit doors advising that the premises is in a 'Drinking Controlled Area' and that alcohol shall not be taken off the premises. These notices shall be positioned in a location where they can be read by those leaving the premises.
8. Should the premises remain open for non-licensable activities customers shall not have access to alcohol after the licensing hours. This shall be prevented by the use of locked fridges.
9. The management shall make subjective assessments of noise levels outside of the perimeter of the premises whilst regulated entertainment is provided

to ensure that noise from the premises does not cause a disturbance to local residents. Records shall be kept of the times, dates, and any issues discovered. These records shall be kept for 6 months. When monitoring by staff identifies that noise from the premises is audible at the perimeter, measures shall be taken to reduce this.

10. All external doors and windows shall be kept closed but not locked whilst amplified music is being played.
11. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly.
12. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.
13. The car park shall be locked no later than 30 minutes after closing time to prevent members of the public parking in the car park after the premises is closed.
14. Staff shall actively discourage patrons from congregating around the outside of the premises.
15. All refuse and bottles shall be disposed of in bins quietly so as not to disturb the neighbours or local residents.
16. There shall be no disposal of glass bottles outside between 23:00 and 07:00.

REQUESTED BY METROPOLITAN POLICE SERVICE (AND AGREED BY APPLICANT) :

17. A digital CCTV system must be installed in the premises complying with the following criteria: (1) Cameras must be sited to observe the entrance and exit doors both inside and outside and all floor areas; (2) Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification; (3) Cameras overlooking floor areas should be wide angled to give an overview of the premises; (4) Cameras must capture a minimum of 16 frames per second; (5) Be capable of visually confirming the nature of the crime committed; (6) Provide a linked record of the date, time, and place of any image; (7) Provide good quality images; (8) Operate under existing light levels within and outside the premises; (9) Have the recording device located in a secure area or locked cabinet; (10) Have a monitor to review images and recorded picture quality; (11) Be regularly maintained to ensure continuous quality of image capture and retention; (12) Have signage displayed in the customer area to advise that CCTV is in operation; (13) Digital images must be kept for 31 days; (14) Police or authorised local authority employees will have access to images at any reasonable time; (15) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should

supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police or authorised local authority employees on request.

REQUESTED BY LICENSING AUTHORITY (AND AGREED BY APPLICANT) :

- 18. At least two members of staff shall be present on the premises at all times the premises are open for licensable activities.**
- 19. All staff shall receive induction and refresher training (at least every three months) relating to the sale of alcohol and the times and conditions of the premises licence.**
- 20. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.**
- 21. The Local Authority or similar proof of age scheme shall be operated and relevant material shall be displayed at the premises. Only passport, photographic driving licences or ID with the P.A.S.S. logo (Proof of Age Standards Scheme) may be accepted.**
- 22. A written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.**

Annex 3 - Conditions attached after a hearing by the Licensing Authority